

LOCAL DEMENTIA ALLIANCE – TERMS OF REFERENCE

Ballarat Local Dementia Alliance terms of reference

Introduction

Through a collaboration with key stakeholders, Ballarat is making a genuine commitment to improve the quality of life of its diverse community and to be more inclusive. The local dementia alliance is a coalition of local businesses, groups, organisations, and individuals, including people with dementia. The local dementia alliance will inform and guide Ballarat as a dementia friendly community through the development, implementation and monitoring of a local action plan. It will also support the ongoing sustainability of this initiative into the future for Ballarat. The local dementia alliance will operate to support the development of a dementia-friendly community by raising awareness of issues faced by local people with dementia and taking actions to improve the lives of people with dementia and their carers. The alliance will focus on the inclusion of people living with dementia and their carers who live, work, or have a connection to Ballarat.

Responsibilities

The local dementia alliance is responsible for taking actions to enhance the lives of people living with dementia by:

- Providing advice on and developing the Ballarat dementia-friendly action plan.
- Sharing information and exploring opportunities to champion this issue as a collective.
- Identifying opportunities for improving the lives of people living with dementia and their carers.
- Partnering with and/or leading potential initiatives that result from the action plan.
- Advocating for the needs of people living with dementia and their carers to the broader community.

Decision making

The decision making role of the alliance is limited to advising and making recommendations for actions and activities that support Ballarat as a dementia friendly community.

Membership

The alliance will consist of up to 25 members. Membership is voluntary and may include residents and representatives of organisations that provide services to Ballarat.

The appointment of members that will form an alliance will occur through an expression of interest process and appointments will be for a period of 2 years.

Meetings

- The chair will be selected from the group and will chair for one year.
- The chair will be responsible for the preparation, distribution and storage of the local dementia alliance agenda and meeting minutes.

- Distribution of minutes will be by post or email as chosen by participants.
- Apologies should be sent to the chair.
- Meeting frequency will be quarterly. Meetings will be held at venue decided upon by the Alliance.
- Decisions will be made by consensus wherever possible. If there is difference of opinion, the majority vote will determine the decision.

Code of behaviour

The local dementia alliance is a voluntary community group.

Members commit to ensuring respectful behaviour between members and/or their respective organisations at any meetings or events associated with the dementia friendly Ballarat.

This includes:

- Representing the alliance in a positive and respectful way within the community
- Making use of members contact details for business purposes only, or related matters relevant to the work of the alliance
- Being committed to the principles of dementia friendly communities

Contact

For more information regarding the local dementia alliance or the wider Ballarat dementia-friendly community initiative please contact:

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